

**Undertaking
Between
Indo German Science and Technology Centre (IGSTC)
&
(Name of the Institution/Industry)**

This undertaking has been entered into consideration of the mutual acceptance of the terms & conditions (Annexure I) under the IGSTC Programme – Small Immediate Need Grants (SING) on this ___(Day & Date). The IGSTC grant is subject to fulfilling all terms & conditions as annexed with the award letter besides this undertaking and it should be strictly followed.

1. Duration of the award: (period)_____from the date of award.

2. Financial Support:

IGSTC will provide grant-in-aid support to the maximum of rupee/euro_____as per the details enclosed in Award letter. As per the IGSTC grant condition, an advance up to the 90% of the sanctioned grant will be disbursed to the Parent Institution after withholding 10%, that would be subsequently released after duly verified Utilisation Certificate (UC)/Statement of Expenditure (SE) along with other requisite documents by IGSTC.

3. Utilization of grant:

_____(Institution/Industry) shall ensure that the IGSTC funds are utilized only for the award as per this undertaking. Without prior approval of IGSTC, re-appropriation of funds from one budget head to other is not permissible. Within four weeks of completion of the visit, the Awardee must submit duly authorized UC/SE along with the Visit Completion Report in the prescribed format with the representative photos to IGSTC.

4. Acknowledgment/Confidentiality:

- a. IGSTC should be duly acknowledged for all outcomes in journal publications, presentations regarding generation of any IP, etc. or in whatsoever form (in printed/online media) emanating out of the work accomplished under this grant and a copy invariably be sent to IGSTC in respect of the award and should acknowledge the support extended by IGSTC during the award duration and beyond.
- b. During the tenure of the award, the _____(Institution/Industry) on behalf of their employees/representatives/associates involved in the award to maintain a strict confidentiality and refrain from disclosure thereof, of all or any part of the information and data exchanged/generated from the award.

5. Monitoring/Progress:

IGSTC, if necessary, may constitute a monitoring committee to access the progress for achieving the defined objectives in the time and costs awarded. The awardee will provide the technical progress/final report on the activities carried out indicating the defined objectives achieved out of the work done under the IGSTC grant.

6. Completion/Foreclosure:

- a. IGSTC reserves the right to terminate the award at any stage if it is convinced that the grant has not been properly utilised or appropriate progress is not being made. Further, the grant along with its terms & conditions are abided by and hence cannot be altered or modified under any circumstances.
- b. In case, the awardee wishes to discontinue the award, for whatsoever reason, he/she should take prior approval from IGSTC with submission of all information/documentations required by the IGSTC to process the same.

<p>For & on behalf of IGSTC</p> <p>Signature Name Designation Seal</p> <p>Witness 1 Witness 2</p>	<p>For & on behalf of _____(Institution/Industry)</p> <p>Signature Name Designation Seal</p> <p>Witness 1 Witness 2</p>
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